



**PERSATUAN KERTAS MALAYSIA  
MALAYSIA PAPER ASSOCIATION**  
4307/88 (Selangor)

Registered address: 305 (Suite 1) Block E Phileo Damansara 1, No. 9 Jalan 16/11  
Off Jalan Damansara, 46350 Petaling Jaya, Selangor Darul Ehsan.  
Telephone: 03-7665 1873 Facsimile: 03-7665 1739

Date: 8 March 2023

Dear Executive Committee Members,

**MALAYSIA PAPER ASSOCIATION 4307/88 (Selangor)  
EXECUTIVE COMMITTEE MEETING**

We wish to inform you that an Executive Committee Meeting of the Association has been scheduled as follows:

Date : **6 APRIL 2023, THURSDAY**  
Time : **4.00 P.M.**  
Venue : **COFFEE HOUSE  
EMPIRE HOTEL SUBANG  
JALAN SS 16/1, SS 16  
47500 SUBANG JAYA  
SELANGOR DARUL EHSAN**

Please find attached notice of the said Meeting for your attention.

Should you require any further information or clarification, kindly contact the undersigned at 013-390 2233

By order of the Executive Committee  
**PERSATUAN KERTAS MALAYSIA  
MALAYSIA PAPER ASSOCIATION  
4307/88 (Selangor)**

A handwritten signature in black ink, appearing to read 'fop', is written over a light blue horizontal line.

**Mr Andrew Pang  
Honorary Secretary**

... Encl



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**NOTICE IS HEREBY GIVEN** that the **EXECUTIVE COMMITTEE MEETING** of the Association will be held on Thursday, 6 April 2023 at 4.00 p.m. at Coffee House, Empire Hotel Subang, Jalan SS 16/1, SS 16, 47500 Subang Jaya, Selangor Darul Ehsan.

**AGENDA**

1. To confirm the Minutes of the previous meeting;
2. Matters Arising;
3. To receive the Honorary Secretary's Report;
4. To receive the Honorary Treasurer's Report;
5. To approve the Audited Financial Statements for the year ended 31 December 2022; and
6. Any other matters

By order of the Executive Committee  
**PERSATUAN KERTAS MALAYSIA  
MALAYSIA PAPER ASSOCIATION**  
4307/88 (Selangor)

**Mr Andrew Pang**  
**Honorary Secretary**  
Date: 8 March 2023

**Please reply not later than 22 March 2023**

**I am**

*\*Please tick ✓ in the box*

**able**

**unable**

**to attend the meeting on 6 April 2023**

Name of Company :

Name of Representative :

Signature &  
Company stamp :

Date :

**NOTE: PLEASE BE PUNCTUAL FOR THE MEETING. YOUR ATTENDANCE TO THIS MEETING IS GREATLY APPRECIATED.**