



**PERSATUAN KERTAS MALAYSIA
MALAYSIA PAPER ASSOCIATION**

4307/88 (Selangor)

Registered address: 305 (Suite 1) Block E Phileo Damansara 1, No. 9 Jalan 16/11
Off Jalan Damansara, 46350 Petaling Jaya, Selangor Darul Ehsan.
Telephone: 03-7665 1738 Facsimile: 03-7665 1739

Date: 15 June 2022

Dear Members,

TWENTY NINTH (29TH) ANNUAL GENERAL MEETING (“AGM”)

We wish to inform that the 29th Annual General Meeting (“AGM”) of PERSATUAN KERTAS MALAYSIA (MALAYSIA PAPER ASSOCIATION) 4307/88 (Selangor) has been scheduled as follows:

Date : **Thursday, 30 June 2022**
Arrival Time : **4.30 p.m.**
Venue : **Crown Meeting Room**
Empire Hotel Subang
Empire Subang, Jalan SS16/1
47500 Subang Jaya
Selangor Darul Ehsan

The AGM will be held from 4.30 p.m. to 6.30 p.m. This will be followed by Dinner Buffet at Kitchen Art Brasserie, Empire Hotel Subang.

Please find the following attachments for your kind attention:

- Notice
- Attendance reply slip (should reach us not later than 21 June 2022)
- Form of Proxy

Kindly ensure that your annual subscription fees are fully paid up to 2022 to enable you to be a member in benefit to cast your votes during the abovementioned 29th Annual General Meeting. Enclosed herewith the Member Fees Subscription Form for your reply (if applicable).

Should you require any further information or clarification, kindly contact the undersigned at 013-390 2233 or Ms Vindy at 03-7665 1738.

By order of the Executive Committee
**PERSATUAN KERTAS MALAYSIA
MALAYSIA PAPER ASSOCIATION**
4307/88 (Selangor)

A handwritten signature in black ink, appearing to read 'Mr Andrew Pang', is written over a horizontal line.

**Mr Andrew Pang
Honorary Secretary**

Encl.....



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29TH ANNUAL GENERAL MEETING

REPLY SLIP

Please reply by 21 June 2022, Tuesday @ 3.00 p.m.
by email : secretariat@mcmillanwoods.com

Please select and tick (✓) in the box

I am able
 unable

to attend the 29TH ANNUAL GENERAL MEETING 2022 of PERSATUAN KERTAS MALAYSIA (MALAYSIA PAPER ASSOCIATION) 4307/88 (Selangor) to be held on 30 June 2022, Thursday at 4.30 p.m.

Name of Company :

Name of Representative :

Signature &
Company stamp :

Date :

(Please note that only one (1) representative per Company is required to attend the AGM and Dinner on FOC basis. For additional Company representatives attending will be charged at RM138.00 each)

THIS SECTION TO BE COMPLETED IF ADDITIONAL COMPANY REPRESENTATIVES ARE ATTENDING

Name : Mr/Mrs/Ms 1. _____ 2. _____
3. _____ 4. _____

Cheque No : _____ Amount Paid : RM _____

Bank : _____

Authorised Signatory : _____ Company Chop:

You may bank in directly to our Bank account as stated below and send the bank in slip / proof of payment to the email at secretariat@mcmillanwoods.com

Bank's Name : Alliance Bank Malaysia Berhad

Account's number : 12109-001-003-6393



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NOTICE IS HEREBY GIVEN that the TWENTY NINTH (29TH) ANNUAL GENERAL MEETING of the Association will be held on 30 June 2022, Thursday at 4.30 p.m. at Crown Meeting Room, Empire Hotel Subang, Empire Subang, Jalan SS16/1, 47500 Subang Jaya, Selangor Darul Ehsan.

AGENDA

1. To confirm the Minutes of the Twenty Eighth (28th) Annual General Meeting;
2. To receive and adopt a report of the activities of the association during the year;
3. To receive and adopt the Audited Financial Statements for the year ended 31 December 2021;
4. To appoint two new Honorary Internal Auditors for the coming year;
5. To re-appoint the External Auditors under Article 11(3) of Constitution of the Association; and
6. Any other matters

By order

**PERSATUAN KERTAS MALAYSIA
MALAYSIA PAPER ASSOCIATION
4307/88 (Selangor)**

A handwritten signature in black ink, appearing to read 'Andrew Pang', is written over a horizontal line.

**Mr Andrew Pang
Honorary Secretary**

Date: 15 June 2022



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**FORM OF PROXY
TWENTY NINTH ANNUAL GENERAL MEETING**

I/We, _____ of _____ a member of
Malaysia Paper Association, do hereby appoint _____ as our proxy to vote
for us at the Twenty Ninth Annual General Meeting to be held by physical meeting on 30 June 2022 at 4.30
p.m. and any adjournment thereof.

Dated this _____ day of _____

Authorised Signatory,

Name:
Designation:

Date: _____

Company's Stamp

The proxy form must be deposited at the Registered Office of the Association not less than 48 hours before the time set for the holding of the meeting or at any adjournment thereof.



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Dear Members,

MEMBERSHIP SUBSCRIPTION FEES FOR YEAR 2022

We are pleased to inform you that the Registrar of Society (ROS) has approved a Lifetime Subscription Fees, which is set at RM3,000.00 (for Ordinary Members) and RM3,500.00 (for Associate Members) to be effective from 17 MAY 2017. The Lifetime Subscription Fees can also be paid in two (2) equal installments over a period of two (2) consecutive calendar years. All members are encouraged to convert their current membership to Lifetime Membership.

We would appreciate if you could kindly forward us your payment for your membership fees as follows:

Annual Subscription Fees	- RM 300.00 (Ordinary)	-RM 350.00 (Associate)
**Lifetime Subscription Fees	- RM3,000.00 (Ordinary)	-RM3,500.00 (Associate)

(* Lifetime subscription fees may be paid in two (2) equal installments over a period of two (2) consecutive calendar years)

Cheques should be made payable to "Malaysia Paper Association" and may be forwarded to the Honorary Treasurer at the registered address stated below:

MALAYSIA PAPER ASSOCIATION 4307/88 (Selangor)
305 (Suite 1) Block E, Phileo Damansara 1
9, Jalan 16/11, Off Jalan Damansara
46350 Petaling Jaya, Selangor Darul Ehsan

OR

You may bank in directly to our bank account as stated below and send the bank in slip / proof of payment to the email at secretariat@mcmillanwoods.com

Bank's Name : **Alliance Bank Malaysia Berhad**
Account's number : **12109-001-003-6393**

We look forward to your continuous support.

Yours' sincerely

For and on behalf of

MALAYSIA PAPER ASSOCIATION 4307/88 (Selangor)

MS CHAN LEE MEI
Honorary Treasurer

REPLY SLIP

We, _____ hereby enclosed RM _____ (Cash / Cheque No. / TT No.: _____), being the payment of :

- Annual Subscription Fees for year 2022
 Lifetime Subscription Fees

Company Stamp

Authorised signatory: _____

**All payments should be made payable to "Malaysia Paper Association" and forwarded to the above address before 21 JUNE 2022

PLEASE IGNORE THIS STATEMENT SHOULD PAYMENT HAVE BEEN MADE