



**PERSATUAN KERTAS MALAYSIA
MALAYSIA PAPER ASSOCIATION**
4307/88 (Selangor)

Registered address: 305 (Suite 1) Block E Phileo Damansara 1, No. 9 Jalan 16/11
Off Jalan Damansara, 46350 Petaling Jaya, Selangor Darul Ehsan
Tel: 03 7665 1873 Fax: 03 7665 1739 Email: secretariat@mcmillanwoods.com

Date: 2 March 2022

Dear Executive Committee Members,

**NOTICE OF VIRTUAL MEETING OF MALAYSIA PAPER ASSOCIATION 4307/88 (Selangor)
- EXECUTIVE COMMITTEE MEETING**

Due to the unprecedented global coronavirus-19 pandemic, all public gathering should be avoided. The Executive Committee Meeting of the Association shall be held virtually.

We wish to inform you that an Executive Committee Meeting of the Association has been scheduled as follows:

Date	:	WEDNESDAY, 16 MARCH 2022
Time	:	4.00 P.M.
Broadcast Venue	:	305 (Suite 1) Block E, Phileo Damansara 1 9, Jalan 16/11, Off Jalan Damansara 46350 Petaling Jaya, Selangor Darul Ehsan
Join Zoom Cloud Meetings App	:	To participate in the Executive Committee Meeting via Virtual Meeting, using Zoom Cloud Meetings Application: Virtual Meeting using Zoom Cloud Meetings Application: https://us05web.zoom.us/j/89452998024?pwd=dEQyU3cyaHZPY3RqQUF2VVE5V0xyUT09 Meeting ID: 894 5299 8024 Passcode: mapa16322 ** The above link will send separately in the MaPA's WhatsApp group <i>Note:</i> <i>Be sure to access the link about 10 minutes before the start of meeting.</i> <i>If this will be your first time using the Virtual Meeting Platform, please try the link at least 24 hours in advance to ensure there are no technical problems. If you need assistance before or during the meeting, contact our moderators Ms Vindy or Ms Tiger at 03 7665 1738.</i>

Please find attached notice of the said Meeting for your attention.

Should you require any further information or clarification, kindly contact the undersigned at 013 390 2233.

By order of the Executive Committee
**PERSATUAN KERTAS MALAYSIA
MALAYSIA PAPER ASSOCIATION**
4307/88 (Selangor)

Mr Andrew Pang
Honorary Secretary

... Enclosed



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NOTICE IS HEREBY GIVEN that **Executive Committee Meeting** conducted fully virtual through Zoom Cloud Meetings Application from broadcast venue at 305 (Suite 1) Block E, Phileo Damansara 1, No. 9, Jalan 16/11, Off Jalan Damansara, 46350 Petaling Jaya, Selangor Darul Ehsan on Wednesday, 16 March 2022 at 4.00 p.m.

AGENDA

1. To confirm the Minutes of the previous meeting;
2. Matters arising;
3. To receive the Honorary Secretary's Report;
4. To receive the Honorary Treasurer's Report; and
5. Any other matters

By order of the Executive Committee
**PERSATUAN KERTAS MALAYSIA
MALAYSIA PAPER ASSOCIATION**
4307/88 (Selangor)

Mr Andrew Pang
Honorary Secretary

Date: 2 March 2022

Please reply by **Friday, 11 March 2022 (4.00 p.m.)**
By email: secretariat@mcmillanwoods.com

I am

**Please tick ✓ in the box*

able

unable

to attend the meeting on Wednesday, 16 March 2022

Name of Company :

Name of Representative :

Signature &
Company stamp :

Date :

NOTE: PLEASE BE PUNCTUAL FOR THE MEETING. YOUR ATTENDANCE TO THIS MEETING IS GREATLY APPRECIATED



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**FORM OF PROXY
EXECUTIVE COMMITTEE MEETING**

I / We, _____ of _____ a member of
Malaysia Paper Association, do hereby appoint _____ as my / our proxy to
vote for me / us at the Executive Committee Meeting to be held virtually using Zoom Cloud Meetings
Application on 16 March 2022 at 4.00 p.m. and any adjournment thereof.

Dated this _____ day of _____

Authorised Signatory,

Name:

Designation:

Date: _____

Company's Stamp

The proxy form must be deposited at the Registered Office of the Association not less than 48 hours before the time set for the holding of the meeting or at any adjournment thereof.