



**PERSATUAN KERTAS MALAYSIA
MALAYSIA PAPER ASSOCIATION**
4307/88 (Selangor)

Registered address: 305 (Suite 1) Block E Phileo Damansara 1, No. 9 Jalan 16/11
Off Jalan Damansara, 46350 Petaling Jaya, Selangor Darul Ehsan.
Telephone: 03-7665 1873 Facsimile: 03-7665 1739

Date: 3 December 2021

Dear Members,

28TH ANNUAL GENERAL MEETING OF MALAYSIA PAPER ASSOCIATION 4307/88 (Selangor)

We wish to inform you that the 28th Annual General Meeting of the MALAYSIA PAPER ASSOCIATION has been scheduled as follows:

| | |
|--------------------|---|
| Date | 17 December 2021, Friday |
| Time | 3.00 p.m. |
| Participation Mode | <ul style="list-style-type: none">• Physical Meeting Venue: Modern Alpine Sdn Bhd 1, Jalan Utarid U5/19, Seksyen U5, 40150 Shah Alam, Selangor Darul Ehsan.• And / or• Join Zoom Meeting To participate in the 28th Annual General Meeting via Virtual Meeting, using Zoom Application: https://us05web.zoom.us/j/7996535396?pwd=RHloS2FxOWtaSzhpUkFEKzhWVTFWUT09 Meeting ID: 799 653 5396 Password: MaPA28 <p><i>Note:</i> Be sure to access the link about 10 minutes before the start of meeting. Kindly enter again using same link every 40 minutes due to Zoom time limits.</p> <p><i>If this will be your first time using the Virtual Meeting Platform, please try the link at least 24 hours in advance to ensure there are no technical problems. If you need assistance before or during the meeting, contact our moderators Ms KimYat or Ms Tiger at 03-76651738.</i></p> |

Please find the following attachments for your kind attention:

- Attendance reply slip (should reach us not later than 13 December 2021)
- Notice and Agenda of Annual General Meeting
- Form of Proxy
- Nomination Form (Election of Members to the Executive Committee for the year 2021/2023)



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Please scan the QR Code or login to the below given link to download the following documents:

- Notice and Agenda of Annual General Meeting
- Minutes of 27th Annual General Meeting
- Secretary Report of the activities of the association
- Audited Financial Statement for the Financial Year Ended 31 December 2020



Kindly ensure that your annual subscription fees are fully paid up to 2021 to enable you to be a Member to attend the said AGM and to cast your vote during the abovementioned 28th Annual General Meeting.

Should you require any further information or clarification, kindly contact the undersigned at 013-390 2233

By order of the Executive Committee
**PERSATUAN KERTAS MALAYSIA
MALAYSIA PAPER ASSOCIATION**
4307/88 (Selangor)

A handwritten signature in black ink, appearing to read 'Andrew Pang', is written over a white background.

Mr Andrew Pang
Honorary Secretary



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28TH ANNUAL GENERAL MEETING

REPLY SLIP

Please reply by 13 December 2021, Monday @ 3.00 p.m.
by email : secretariat@mcmillanwoods.com

Please select and tick (✓) in the box

I am able
 unable

to attend

at venue: Modern Alpine Sdn Bhd, 1, Jalan Utarid U5/19, Seksyen U5, 40150 Shah Alam,
Selangor Darul Ehsan.

virtually, using Zoom Application

**the 28TH ANNUAL GENERAL MEETING 2021 of PERSATUAN KERTAS MALAYSIA (MALAYSIA
PAPER ASSOCIATION) 4307/88 (Selangor) to be held on 17 December 2021, Friday at 3.00 p.m.**

Name of Company :

Name of Representative :

**Signature &
Company stamp :**

Date :

Please note that only one (1) representative per Company is required to attend the AGM



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NOTICE IS HEREBY GIVEN that the TWENTY EIGHTH (28TH) ANNUAL GENERAL MEETING of the Association will be held on Friday, 17 December 2021, at 3.00 p.m. at Modern Alpine Sdn Bhd, 1, Jalan Utarid U5/19, Seksyen U5, 40150 Shah Alam, Selangor Darul Ehsan.

AGENDA

1. To confirm the Minutes of the Twenty Seventh (27th) Annual General Meeting;
2. To receive and adopt a report of the activities of the association during the year;
3. To receive and adopt the Audited Financial Statements for the year ended 31 December 2020;
4. To dissolve the office bearers for the year 2019/2021;
5. To elect the office bearers for the year 2021/2023;
6. To appoint two new Honorary Internal Auditors for the coming year;
7. To re-appoint the External Auditors under Article 11(3) of Constitution of the Association; and
8. To deal with resolutions proposed by the members (if any); and
9. Any other matters

By order

**PERSATUAN KERTAS MALAYSIA
MALAYSIA PAPER ASSOCIATION
4307/88 (Selangor)**

A handwritten signature in black ink, appearing to read 'Andrew Pang', is written over a horizontal line.

**Mr Andrew Pang
Honorary Secretary**

Date: 3 December 2021



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**FORM OF PROXY
TWENTY EIGHTH ANNUAL GENERAL MEETING**

I/We, _____ of _____ a member of
Malaysia Paper Association, do hereby appoint _____ as our proxy to vote
for us at the Twenty Eighth Annual General Meeting to be held by virtual meeting on 17 December 2021 at
3.00 p.m. and any adjournment thereof.

Dated this _____ day of _____

Authorized Signatory,

Name:
Designation:

Date: _____

Company's Stamp

The proxy form must be deposited at the Registered Office of the Association not less than 48 hours before the time set for the holding of the meeting or at any adjournment thereof.



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ELECTION OF MEMBERS TO THE 2019/2023

We _____, being the member registered with Association hereby nominate the following(s) for election to the Executive Committee of the Association at the forthcoming Twenty Eighth Annual General Meeting to be held on 17 December 2021, Friday at Modern Alpine Sdn Bhd, 1, Jalan Utarid U5/19, Seksyen U5, 40150 Shah Alam, Selangor Darul Ehsan at 3.00 p.m. and at any adjournment thereof.

| | Proposed name(s) | Company's name | *Proposed Position |
|-----|------------------|----------------|--------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |
| 11. | | | |

***Please indicate – President, Vice-president, Honorary Secretary, Honorary Assistant Secretary, Honorary Treasurer, Honorary Assistant Treasurer or Five (5) Executive Committee Members.**

Kindly note that all nominees are to ensure that there are no outstanding annual subscription fee as stated in Article 5(4) of Constitution.

Authorized Signatory;

**Name:
Designation:
Date:**

Company's Stamp

The nomination form must be deposited at the Registered Office of the Association not less than 48 hours (ie before 15 December 2021 – 3.00 p.m.) before the time set for the holding of the meeting or at any adjournment thereof.