



**PERSATUAN KERTAS MALAYSIA
MALAYSIA PAPER ASSOCIATION**
4307/88 (Selangor)

Registered address: 305 (Suite 1) Block E Phileo Damansara 1, No. 9 Jalan 16/11
Off Jalan Damansara, 46350 Petaling Jaya, Selangor Darul Ehsan.
Telephone: 03-7665 1873 Facsimile: 03-7665 1739

Date: 26 November 2020

Dear Members,

**NOTICE OF VIRTUAL MEETING OF MALAYSIA PAPER ASSOCIATION 4307/88 (Selangor)
27TH ANNUAL GENERAL MEETING (AGM) (VIA VIRTUAL MEETING – ZOOM APP)**

Due to the unprecedented global coronavirus-19 pandemic, all public gathering should be avoided. The 27th Annual General Meeting of the Association shall be held virtually.

We wish to inform you that the 27th Annual General Virtual Meeting of the Association has been scheduled as follows:

| | |
|-------------------|--|
| Date | 17 December 2020, Thursday |
| Time | 3.30 p.m. |
| Join Zoom Meeting | To participate in the 27 th Annual General Meeting via Virtual Meeting, using Zoom Application: https://zoom.us/j/97637950956?pwd=K1FyNlFCRndHMldNZHFvQkU2dXEwdz09 Meeting ID: 976 3795 0956 Password: MaPA1234 <u>Note:</u> <i>Be sure to access the link about 10 minutes before the start of meeting.</i> <i>If this will be your first time using the Virtual Meeting Platform, please try the link at least 24 hours in advance to ensure there are no technical problems. If you need assistance before or during the meeting, contact our moderators Ms Windy or Ms Kim Yat at 03-76651738.</i> |
| Agenda | <ol style="list-style-type: none">1. To confirm the Minutes of the Twenty Sixth Annual General Meeting;2. To receive and adopt a report of the activities of the association during the year;3. To receive and adopt the Audited Financial Statements for the year ended 31 December 2019;4. To appoint two new Honorary Internal Auditors for the coming year; and5. To re-appoint the External Auditors under Article 11(3) of Constitution of the Association; and6. To deal with resolutions proposed by the members (if any); and - Amendment of the association's constitution7. Any other matters |

Cont....2



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We hereby enclosed an Attendance reply slip and a form of Proxy for your kind attention.

Kindly ensure that your annual subscription fees are fully paid up to 2020 to enable you to be a Member in benefit to attend the said AGM and to cast your votes during the abovementioned 27th Annual General Meeting for the appointment of Internal Auditor and External Auditors for the coming year.

Should you require any further information or clarification, kindly contact the undersigned at 013-390 2233

By order of the Executive Committee
**PERSATUAN KERTAS MALAYSIA
MALAYSIA PAPER ASSOCIATION**
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A handwritten signature in black ink, appearing to be 'fcp', is written over the printed name of Mr. Andrew Pang.

Mr Andrew Pang
Honorary Secretary



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27TH ANNUAL GENERAL MEETING

REPLY SLIP

**Please reply by 11 December 2020, Friday @ 4.00 p.m.
by fax 03-7665 1739 or email : secretariat@mcmillanwoods.com**

I am able

unable

Please select and tick (/) in the box

to attend the 27TH ANNUAL GENERAL MEETING 2020 of PERSATUAN KERTAS MALAYSIA (MALAYSIA PAPER ASSOCIATION) 4307/88 (Selangor) to be held by virtual meeting on 17 December 2020, Thursday at 3.30 p.m.

Name of Company :

Name of Representative :

**Signature &
Company stamp :**

Date :

Please note that only one (1) representative per Company is required to attend the AGM



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**FORM OF PROXY
TWENTY SEVENTH ANNUAL GENERAL MEETING**

I/We, _____ of _____ a
member of Malaysia Paper Association, do hereby appoint
_____ as our proxy to vote for us at the Twenty Seventh
Annual General Meeting to be held by virtual meeting on 17 December 2020 at 3.30pm
and any adjournment thereof.

Dated this _____ day of _____

Authorised Signatory;

Name:
Designation:

Date: _____

Company's Stamp

The proxy form must be deposited at the Registered Office of the Association not less than 48 hours before the time set for the holding of the meeting or at any adjournment thereof.